



Swallowfield Primary

Weathercock Close, Woburn Sands, Milton Keynes, MK17 8SR, Tel: 01908 582101

Monday 6th July 2026

Dear Parents/Carers,

Welcome back to Year 2! We enjoyed spending time with the children on Transfer Day and are excited about the year ahead. The two Year 2 classes are called Willow Class and Banyan Class. Mrs McCormick (Mon, Tues, Weds) and Mrs Gedney (Mon, Thurs, Fri) will be teaching in Willow Class (Y2GM) and Mrs Broadbent will be teaching in Banyan Class (Y2B). We will be supported by Mrs Baker and Mrs Cowdrill. Please see some key information about Year 2 below and we will provide more information in September about planned learning.

Welcome Meeting Date

We'd like to invite you to attend our **Welcome Meeting on Tuesday 8th September at 9am**. This will give you an overview of Year 2 and a chance to meet the Year 2 teachers. The meeting will take place in the school hall so please arrive at the school office just before 9am.

Drop Off/Pick Up Arrangements

Year 2 children enter school via the playground door near the Computer room in the morning (the same entrance that they used in Year 1). Doors open at 8:45am. At the end of the day, the children will be released from the gate next to the green building onto the playground. Please line up at the relevant side of the gate and we will dismiss your child to you. This will be clearly signposted. The end of the school day for Year 2 is 3.25pm.

If your child is going home with someone else please let us know prior to pick up. Without parental consent, we are unable to release your child to anyone else. If your child will be going home with someone other than yourself on a regular basis (grandparents, childminders, after school club etc.), it would also be useful to have this in writing via email. For on the day arrangements, please contact the office when notifying us about pick up because teachers' emails may not be checked until after school. If there are any pre-existing arrangements, please email the relevant class teachers in September to ensure we have the most up to date information.

PE

We will continue to have a designated PE day. The children will need to come to school dressed in their PE kit on their Year group's PE day. Our PE day is a **Wednesday**. Please therefore send your child to school in their full PE kit every Wednesday. They do not need to bring any other clothes with them, except for a coat if it is cold or wet. A full PE kit should consist of a blue t-shirt and navy-blue shorts, along with navy tracksuit bottoms and a navy tracksuit top. Shorts are safer and more practical for some lessons (e.g. gymnastics) so we would suggest that in colder weather the children wear their



Head Teacher: Mrs K Brewer NPQH
Email: office1@swallowfieldprimary.com
www.swallowfieldlowschool.co.uk



shorts underneath their jogging bottoms. Socks and trainers or plimsolls also need to be worn. **No jewellery should be worn on PE days, including earrings.** Long hair should also be tied back.

Swimming

We hope to continue with swimming in September, weather permitting. Please ensure that your child brings a swimming kit which includes swimwear and a towel in a separate bag to school on their swimming day. Goggles, unless prescription, are not permitted. **Y2B** (Banyan Class) will swim on a **Tuesday** and **Y2GM** (Willow Class) will swim on a **Thursday**. No jewellery should be worn on swimming days, including earrings. Long hair should also be tied back.

Forest School

We are really lucky to have the opportunity to introduce our children to Forest School. We will start this in the Autumn Term with dates and a letter to follow from Mrs Davies our Forest School leader.

Equipment

Please ensure your child brings a named water bottle to school every day and a morning fruit snack. We ask that the children only have water in their bottles please. They are provided with a piece of fruit in the afternoon.

Homework

From September, we will be making a small change to how spelling is taught and practised in Key Stage One.

Instead of sending home weekly spelling lists and carrying out weekly spelling tests, children will be learning and practising spelling every day as part of their daily phonics lessons. This regular, structured approach allows children to develop their spelling knowledge through frequent practice and application, rather than preparing for a weekly test.

To support home learning, the Common Exception Words for KS1 will be uploaded to Google Classroom. These are available if you would like to practise spellings at home, but they are not intended as weekly homework. Children's progress with these words will be monitored throughout the year and reviewed each half term. We are confident that this approach will help children become more confident and accurate spellers through regular, meaningful practice every day.

Home School Library will resume on Wednesday 9th September. If you still have a book bag at home please ensure this has been returned to school prior to this date.

After February half term, we will also begin to send home times tables for the children to learn.

Statutory Government Assessments

As you may already be aware, children in KS1 (Year 1 and 2) are required to undertake a Phonics Screening Check at the end of Year 1. Children who did not meet the required pass mark in Year 1, will re-take the Screening Check again at the end of Year 2. Interventions and additional support will be put in place to support these children with their phonics progression.

Communication

At Swallowfield, we're placing more emphasis on face-to-face communication to help strengthen the relationships between school and families. While you can still email or call as needed, we encourage you to use the numbered system shown on the next page to help direct your message in the most effective way. This helps us respond as efficiently and clearly as possible, especially as class teachers aren't always able to reply to emails during the school day.

We will be outside the playground door near the Computer room from 8.45am to 8.55am every day to speak about any updates or changes to your child's needs. We will also be available at the end of the day for any informal chats.

If you have an enquiry, need to notify us of something or would like to book a call or meeting, you can contact the school office on enquiries@swallowfieldprimary.com or 01908 582101.

We are very much looking forward to a successful year together. If you feel that you need to come and talk to us about anything concerning your child, please do. Communication between home and school is important and please feel that you can approach us. With that in mind, the best way to contact us is on the door at the beginning or end of the school day.

If you're unable to catch us on the door and need to email us, please use the addresses below. Please note that we will endeavour to respond to you within 3 working days. If the matter is more urgent please contact the school office on enquiries@swallowfieldprimary.com or 01908 582101.

Y2B (Banyan Class) – f.broadbent@swallowfieldprimary.com

Y2GM (Willow Class)– c.gedney@swallowfieldprimary.com (Monday, Thursday and Friday)

Y2GM (Willow Class)– a.mccormick@swallowfieldprimary.com (Monday, Tuesday and Wednesday)

We are very much looking forward to a successful year together. We look forward to working with you and your child throughout the school year.

Kind regards,

Mrs Broadbent, Mrs Gedney and Mrs McCormick
Year Two Teachers

